

NVQ - LEVEL 4

MANAGEMENT OF RECYCLING OPERATIONS

Award - Overview

The candidate must complete 13 (**thirteen**) units

Generic - Mandatory Units

All Level 4 candidates must complete **8 (eight)** generic mandatory units as follows:

Unit RM1	Conduct an assessment of risks in the workplace
Unit RM2a	Plan the workforce
Unit RM4a	Allocate and monitor the progress and quality of work in your area of responsibility
Unit RM10	Develop productive working relationships with colleagues and stakeholders
Unit RM14	Provide learning opportunities for colleagues
Unit RM18	Ensure health and safety requirements are met in your area of responsibility
Unit RM20a	Manage business processes
Unit RM25	Manage a budget

PATHWAYS – Choose 1 (one) of the following coloured groups

Collection - Mandatory Units - 3 (three) mandatory units as follows:

Unit RM19	Manage the collection of recyclable materials
Unit RM21	Manage and maintain effective systems for responding to recycling operations emergencies
Unit RM24	Ensure protection of the environment during the collection of recyclable materials

AND

Collection - Optional Units - Section A - 1 (one) of the following:

Unit RM22	Control working operations for the collection and transport of recyclable materials
Unit RM26	Control maintenance and other engineering operations

AND

Collection - Optional Units - Section B - 1 (one) of the following:

Unit RM16	Organise the promotion of services or products to customers
Unit RM17	Build and maintain effective customer relations
Unit RM23	Implement improvements to recycling operations

Please see over for more options

OR

Processing or Storage - Mandatory Units - 3 (three) mandatory units as follows:

- Unit RM21 Manage and maintain effective systems for responding to recycling operations emergencies
- Unit RM31 Ensure protection of the environment in facilities used for the processing or storage of recyclable materials
- Unit RM32 Manage the reception of recyclable materials

AND

Processing or Storage - Optional Units –Section A- 1 (one) of the following:

- Unit RM33 Manage the sorting and storage of recyclable materials and vehicle movements on sites
- Unit RM34 Control operations for the processing or storage of recyclable materials
- Unit RM35 Manage the movements of outputs and residues from the processing or storage of recyclable materials

AND

Processing or Storage - Optional Units –Section B- 1 (one) of the following:

- Unit RM16 Organise the promotion of services or products to customers
- Unit RM17 Build and maintain effective customer relations
- Unit RM23 Implement improvements to recycling operations

OR

Client or Contractor - Optional Units –Section A- 3 (three) of the following:

- Unit RM21 Manage and maintain effective systems for responding to recycling operations emergencies
- Unit RM27 Prepare proposals and obtain contracts for recycling services
- Unit RM28 Manage contracts for recycling services
- Unit RM29 Select contractors for supply of services or goods
- Unit RM30 Implement and manage contracted service or supplies
- Unit RM36 Manage a project

AND

Client or Contractor - Optional Units –Section B- 2 (two) of the following:

- Unit RM16 Organise the promotion of services or products to customers
- Unit RM17 Build and maintain effective customer relations
- Unit RM23 Implement improvements to recycling operations